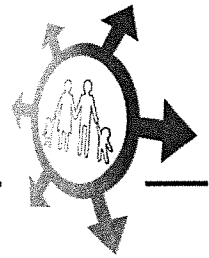


MHMR Services for the Concho Valley



"Working Together to Help People Help Themselves"

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities and autism, enabling them to make choices that result in lives of dignity and increased independence

BOARD OF TRUSTEES MEETING

DATE: THURSDAY, OCTOBER 26, 2017
TIME: 5:30 P.M.
PLACE: SAN ANGELO CLUBHOUSE, 404 S IRVING, SAN ANGELO, TX 76903
CONTACT: EXECUTIVE DIRECTOR'S OFFICE, (325) 658-7750

AGENDA

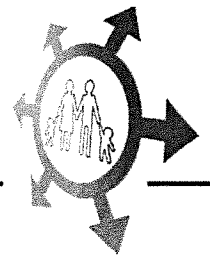
<u>TITLE</u>	<u>PRESENTER</u>
1. CALL THE MEETING TO ORDER AND INVOCATION	JACQUELINE SHANNON
2. SAN ANGELO CLUBHOUSE HIGHLIGHT <ul style="list-style-type: none">• REPORT OF THE CLUBHOUSE ADVISORY COMMITTEE MEETING	BRENT JENKINS
3. EMPLOYEE OF THE MONTH RECOGNITION – OCTOBER	GREGORY J. ROWE
4. PUBLIC COMMENTS WILL BE LIMITED TO THREE (3) MINUTES	JACQUELINE SHANNON
5. CONSIDERATION OF THE BOARD OF TRUSTEES MEETING MINUTES RECOMMENDATION: APPROVAL OF MINUTES	JACQUELINE SHANNON TAB 1
6. CONSIDERATION OF THE FY 2017 SEPTEMBER FINANCIAL STATEMENT RECOMMENDATION: ACCEPTANCE OF THE FINANCIAL STATEMENT	DIANNA SPIEKER TAB 2
7. REPORT OF THE FINANCE COMMITTEE RECOMMENDATION: ACCEPTANCE OF REPORT	TAB 3 DIANNA SPIEKER
8. ANNUAL REPRESENTATIONS AND CERTIFICATIONS FOR ABILITYONE QUALIFIED NONPROFIT AGENCY (NPA) FORM RECOMMENDATION: AUTHORIZE THE BOARD CHAIR TO SIGN THE CERTIFICATION	GREGORY J. ROWE TAB 4
9. REPORT OF THE PROGRAM COMMITTEE RECOMMENDATION: ACCEPTANCE OF REPORT	LINDA KUJAWSKI
10. REPORT OF THE EXECUTIVE DIRECTOR <ul style="list-style-type: none">• GENERAL REPORT OF CENTER SERVICES• LEGISLATIVE UPDATE AND OPPORTUNITIES FOR THE CENTER	GREGORY J. ROWE TAB 5

11. NEXT MEETING SCHEDULE/ADJOURNMENT
- DECEMBER 15, 2017

JACQUELINE SHANNON

ITEMS DO NOT HAVE TO BE TAKEN IN SAME ORDER AS SHOWN ON MEETING NOTICE. AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE, THE BOARD OF TRUSTEES RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY ABOUT ANY MATTERS LISTED ON THE AGENDA.

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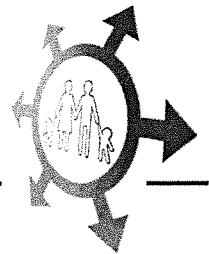
PROGRAM COMMITTEE MEETING

DATE: THURSDAY, OCTOBER 26, 2017
TIME: 4:30 P.M. – 5:30 P.M.
PLACE: SAN ANGELO CLUBHOUSE, 404 S IRVING, SAN ANGELO, TEXAS 76903
CONTACT: EXECUTIVE DIRECTOR'S OFFICE, (325) 658-7750

AGENDA

1. CALL MEETING TO ORDER (KUJAWSKI)
2. CONSIDERATION OF QUALITY MANAGEMENT REPORTS (MCCULLOUGH)
 - FY 2017 ABUSE AND NEGLECT ANNUAL REPORT TAB 6
 - FY 2017 ANNUAL COMPLAINTS TAB 7
 - FY 2017 DEATH OF PERSON SERVED TAB 8STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
3. UPDATE OF THE CORPORATE COMPLIANCE TRAINING (MCCULLOUGH)
STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
4. HEALTH AND HUMAN SERVICES COMMISSION (HHSC) DEPARTMENT OF STATE HEALTH SERVICES (DSHS) FY 2018 PERFORMANCE CONTRACT -ADULT MENTAL HEALTH TARGET INCREASE (WALLACE)
STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
5. CRISIS RESPITE SITE SURVEY RESULTS (MCCULLOUGH)
STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
6. ADJOURNMENT

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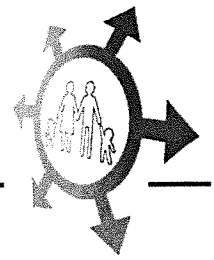
FINANCE COMMITTEE MEETING

DATE: TUESDAY, OCTOBER 17, 2017
TIME: 4:00 P.M.
PLACE: 1501 WEST BEAUREGARD, SAN ANGELO, TEXAS 76901

AGENDA

1. CALL MEETING TO ORDER
2. REVIEW OF THE FY 2018 FINANCIAL STATEMENT (WYATT)
SEPTEMBER FINANCIAL STATEMENT TAB 2
STAFF RECOMMENDATION: RECOMMEND TO THE BOARD OF TRUSTEES
ACCEPTANCE OF THE FINANCIAL STATEMENT
3. UPDATE OF THE SERVICE ORGANIZATION OF THE CONCHO VALLEY (WYATT)
STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
4. LIST OF CENTER PROPERTIES (ROWE)
STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
5. ENTERPRISE FLEET MANAGEMENT PRESENTATION (ROWE)
STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
6. REPORT OF THE EXECUTIVE DIRECTOR'S SEPTEMBER EXPENSES (WYATT)
STAFF RECOMMENDATION: INFORMATION ONLY, NO ACTION REQUIRED
7. FUTURE AGENDA ITEM (NO DISCUSSION)
8. ADJOURNMENT

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**BOARD OF TRUSTEES MEETING
MHMR SERVICES FOR THE CONCHO VALLEY
SAN ANGELO CLUBHOUSE
404 S IRVING
SAN ANGELO, TX 76903
THURSDAY, OCTOBER 26, 2017
5:30 P.M.**

BOARD OF TRUSTEES PRESENT:

**Trudy Darling Linda Kujawski
Dianna Spieker John Stokes
Pat Trevino Jeff Gibson**

BOARD OF TRUSTEES ABSENT:

**Tim Davenport-Herbst
Jacqueline Shannon
Cary Houston**

1. CALL THE MEETING TO ORDER AND INVOCATION

At approximately 5:32 pm, Mr. Stokes called the meeting to order. Mr. Stokes gave the invocation.

2. SAN ANGELO CLUBHOUSE HIGHLIGHT

- Report of the Clubhouse Advisory Committee Meeting

Mr. Brent Jenkins, Director of the Clubhouse, gave brief overview of the start-up of the clubhouse and recognition was given to Mark Myers for his hard work. Mr. Jenkins reported that the Advisory Committee met and reviewed the Methodist Healthcare ministries grant. Mr. Jenkins talked about the Accreditation of International Standards for Clubhouses. Mr. Jenkins reported that they were hosting members from the San Antonio (SA) Clubhouse. He noted that the SA Clubhouse has been very instrumental in the set-up of the San Angelo Clubhouse. Mr. Jenkins introduced Mr. Mark Stoltz with San Antonio Clubhouse and President of the Texas Clubhouse Coalition. Mr. Stoltz talked about a grant that the Texas Clubhouse Coalition received to provide strength assessments to clubhouses around the state and that was the main purpose for their visit to the San Angelo Clubhouse.

3. EMPLOYEE OF THE MONTH RECOGNITION– OCTOBER

Recognition was postponed until the next regular meeting.

4. PUBLIC COMMENTS WILL BE LIMITED TO THREE (3) MINUTES

No public comments were made.

5. CONSIDERATION FOR THE BOARD OF TRUSTEES MEETING MINUTES

On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to approve the minutes as amended. Motion carried.

6. CONSIDERATION OF THE FY 2018 SEPTEMBER FINANCIAL STATEMENT

On motion of Ms. Spieker, seconded by Ms. Darling, the Board of Trustees unanimously voted to accept the September financial statement as presented. Motion carried.

For the month of September, the Center experienced a positive margin of \$58,811. Revenues were at \$1,019,813 and Expenses were at \$961,002.

6. REPORT OF THE FINANCE COMMITTEE

The Finance Committee met October 17, 2017 at 4:00 p.m. and the following items were considered:

- Review of the September Financial Statement
- Update of the Service Organization of the Concho Valley
- List of Center Properties
- Enterprise Fleet Management Presentation
- Report of the Executive Director's September Expenses

On motion of the Finance Committee, the Board of Trustees unanimously voted to accept the report. Motion carried.

7. ANNUAL REPRESENTATIONS AND CERTIFICATION FOR ABILITYONE QUALIFIED NON-PROFIT AGENCY (NPA) FORM

This form is part of the federal contract with Goodfellow Air Force Base that was terminated in August. On motion of Ms. Spieker, seconded by Ms. Trevino, the Board of Trustees unanimously voted to authorize the Vice Chair to sign the report. Motion carried.

8. REPORT OF THE PROGRAM COMMITTEE

The Program Committee met at 4:30 p.m. and considered the following items:

- Consideration of Quality Management Reports
- Update of the Corporate Compliance Training
- HHSC DSHS FY 2018 Performance Contract Adult MH Target Increase
- Crisis Respite Site Survey Results

On motion of the Program Committee, the Board of Trustees unanimously voted to accept the report. Motion carried.

9. REPORT OF THE EXECUTIVE DIRECTOR

- General Report of Center Services – Report on file and distributed the Organizational Culture Assessment and Policy Review Consultant Report prepared by ASU Consultation and Research Institute – no discussion was held.
- Legislative Update and Opportunities for the Center

10. NEXT MEETING SCHEDULE/ADJOURNMENT

- December 14, 2017

At approximately 6:19 p.m. the meeting was adjourned.

Items do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.