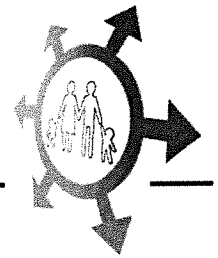


MHMR Services for the Concho Valley



"Working Together to Help People Help Themselves"

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities and autism, enabling them to make choices that result in lives of dignity and increased independence

BOARD OF TRUSTEES MEETING

DATE: Thursday, January 25, 2018
TIME: 5:30 P.M.
PLACE: 1501 West Beauregard, San Angelo, TX 76901
CONTACT: Executive Director's Office, (325) 658-7750

AGENDA

<u>TITLE</u>	<u>PRESENTER</u>
1. Call the meeting to order and invocation	John Stokes
2. Employee of the Month Recognition – October, November, December and January	Gregory J. Rowe
3. Public comments will be limited to three (3) minutes	John Stokes
4. Consideration of the Financial Audit Report Ending August 31, 2017 by Davis, Kinard, & Co. dba Recommendation: To be determined	John Stokes
5. Consideration of the Center's Management Response (TAB 1) to the Outcome of the Financial Audit Report ending August 31, 207 Recommendation: To be determined	Gregory J. Rowe
6. Center Highlight – Employee Health Insurance	Gregory J. Rowe
7. Consideration of the Board of Trustees Meeting Minutes (TAB 2) Recommendation: Approval of minutes	John Stokes
8. Consideration of the FY 2017 October, November and December Financial Statements (TAB 3) Recommendation: Acceptance of the financial statements	Dianna Spieker
9. Report of the Finance Committee (TAB 4) Recommendation: Acceptance of report	Dianna Spieker

Board of Trustees Meeting

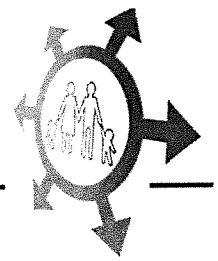
January 25, 2018

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10. Report of the Program Committee Linda Kujawski
Recommendation: Acceptance of report
11. Report of the Planning and Network Advisory Committee (TAB 5) Linda Kujawski
Recommendation: Acceptance of report
12. Consideration of the participation in the The Interlocal Purchasing System (TIPS) and Interlocal Agreement (TAB 6)
Recommendation: Adopt the resolution and Interlocal Agreement
13. Report of the Clubhouse Advisory Committee Dr. Tim Davenport-Herbst
Recommendation: Acceptance of report
14. Report of the Executive Director Gregory J. Rowe
 - General Report of Center Services (TAB 7)
 - Legislative Update and Opportunities for the Center
15. Appointment of a committee to make recommendations for Officers and Committee Members John Stokes
16. Next Meeting Schedule/Adjournment John Stokes
 - February 22, 2017

Items do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.

MHMR Services for the Concho Valley



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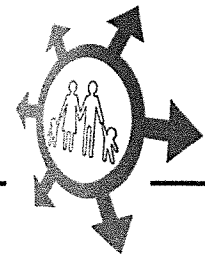
PROGRAM COMMITTEE MEETING

DATE: Thursday, January 25, 2018
TIME: 4:30 p.m. – 5:30 p.m.
PLACE: 1501 West Beauregard, San Angelo, Texas 76901
CONTACT: Executive Director's Office, (325) 658-7750

AGENDA

1. Call meeting to order (Kujawski)
2. Consideration of Quality Management Reports (McCullough)
 - FY 17, Q3-4 IDD HCS/TxHmL Provider Nursing Review, 10/16/17
 - FY 17 YES Waiver Fidelity Review, 11/1/17
 - FY 17 YES Waiver Inquiry Line Review, 11/15/17
 - FY 17 Crisis Respite Site Assessment Survey Post Survey Follow-Up, 11/20/17, 12/21/17
 - FY 17, Q3-4 AMH Chart Review, 10/25/17
 - FY 17, Q3-4 C&A Chart Review, 10/25/17
 - HHSC FY 17 Mystery Shopper Report CAP, 10/6/17
 - FY 18 ADA Plan
 - FY 18 UM Plan
 - 1115 DSRIP Myers & Stauffer Audits (Expand/Enhance Project – Cat. 3 Validation; Primary Care Integration – Cat. 2 and 3 Validation)
Staff Recommendation: Information only, no action required
3. Progress report of the Ingenuity Health Partnership (Wallace)
Staff Recommendation: Information only, no action required
4. Outcome of the HHSC IDD Authority and Quality Assurance Review (Brazeal-Huff)
Staff Recommendation: Information only, no action required
5. Report by the Planning and Network Advisory Committee (Kujawski) (TAB 5)
6. Adjournment

MHMR Services for the Concho Valley



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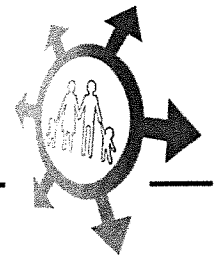
FINANCE COMMITTEE MEETING

DATE: Tuesday, November 28, 2017
TIME: 4:00 P.M.
PLACE: 1501 West Beauregard, San Angelo, Texas 76901

AGENDA

1. Call meeting to order
2. Review of the FY 2018 Financial Statement (Wyatt)
October Financial Statement
Staff Recommendation: Recommend to the Board of Trustees acceptance of the financial statement
3. Review of Center Employee Health Insurance Renewal (Wyatt)
4. Discussion of the 1115 Medicaid Waiver- Uncompensated Care (Wyatt)
Staff Recommendation: To be determined
5. Report of the Executive Director's September Expenses (Wyatt)
Staff Recommendation: Information only, no action required
6. Future Agenda Item (No Discussion)
7. Adjournment

MHMR Services for the Concho Valley



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**BOARD OF TRUSTEES MEETING
MHMR SERVICES FOR THE CONCHO VALLEY
1501 WEST BEAUREGARD
SAN ANGELO, TEXAS 76901
THURSDAY, JANUARY 25, 2018
5:30 P.M.**

BOARD OF TRUSTEES PRESENT:

Linda Kujawski	Jeff Gibson
Cary Houston	Dianna Spieker
John Stokes	Tim Davenport-Herbst
Pat Trevino	

BOARD OF TRUSTEES ABSENT:

Trudy Darling	Jacqueline Shannon
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CENTER ATTORNEY:

Jeff Chandler, by conference call

1. CALL THE MEETING TO ORDER AND INVOCATION

At approximately 5:30 p.m., Mr. Stokes, Vice Chair, recognized a quorum was present and called the meeting to order.

2. Employee of the Month Recognition – October, November, December, and January

Mr. Rowe announced that Laurie Yant received the Employee of the Month for October and Jennifer Duryea as the Employee of the Month for November.

3. Public comments will be limited to three (3) minutes

No public comments.

4. Consideration of the Financial Audit Report Ending August 31, 2017 by Davis, Kinard, & Co. dba EideBailly LLP

Mr. Tovar, representing EideBailly LLP, CPA's and Business Advisors, presented the outcome of the FY 2017 Financial Audit ending August 31, 2017. He reviewed the financial statements and noted that the Center ended with 127 operational days in the fund balance. He reported a material weakness in the Center's financial reporting (Finding 2017-A): The Center does not have an internal control system designed to provide for the preparation of the financial statements and related financial statement disclosures being audited. No other findings as far as compliance requirements in accordance with the Government Auditing Standards were noted. He reported that there were no issues or difficulty with Management. After consideration, on motion of Ms. Spieker, seconded by

Board of Trustees Meeting

January 25, 2018

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Mr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the FY 2017 Annual Financial and Compliance Report year ending August 31, 2017 as presented. Motion carried.

On motion of Ms. Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to authorize Jacqueline Shannon, Chair, to certify the Annual financial audit. Motion carried.

5. Consideration of the Center's Management Response to the Outcome of the Financial Audit Report ending August 31, 2017

On motion of Ms. Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the Management's Response regarding the auditor's finding regarding material weakness. Motion carried.

Finding 2017-A Corrective Action Plan: It is not cost effective to have an internal control system designed to provide for the preparation of the financial statements and accompanying notes. We requested that the auditors prepare the financial statements as a part of their annual audit. We have designated a member of Management to review the drafted financial statements and accompanying notes, and we have reviewed and agree with the material adjustments. Completion date: Ongoing

6. Center Highlight – Employee Health Insurance

Ms. Susan Daniel, HR Specialist, gave an overview of the process in determining the employee health insurance. Information only no action required.

7. Consideration of the Board of Trustees Meeting Minutes

On motion of Ms. Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the minutes of the October 26, 2017 Board meeting as corrected and presented. Motion carried.

8. Consideration of the FY 2017 October, November and December Financial Statements

On motion of Ms. Spieker, seconded by Ms. Trevino, to accept the financial statements. Motion carried.

For the month of October, the Center experienced a positive margin of \$40,002. Revenues were \$945,716 and expenses were \$905,714.

For the month of November, the Center experienced a positive margin of 28,561. Revenues were \$986,436 and expenses were \$957,875.

For the month of December, the Center experienced a positive margin of \$87,160. Revenues were \$1,030,900 and expenses were \$943,740.

The Center ended up with a total year-to-date positive margin of \$214,533.

9. Report of the Finance Committee

Ms. Spieker gave a finance report: the 1115 Medicaid Waiver Service Organization will be dissolving, and the Center will no longer be a part of the Service Organization (SO).

On motion of Ms. Spieker, seconded by Ms. Trevino, the Board of Trustees unanimously voted to accept the report. Motion carried.

10. Report of the Program Committee

The Committee met at 4:30 p.m. and considered the following items:

- Consideration of Quality Management Reports – Reviews of the following services: HCS/TXHML Provider Nursing, YES Waiver Fidelity Review, YES Waiver Inquiry Line Review, Crisis Respite Site Assessment Survey, AMH & C&A Chart Review, Mystery Shopper Report CAP, FY 2018 ADA and UM Plans, 1115 DSRIP Myers & Stauffer Audits
- Progress Report of Ingenuity Health Partnership
- Outcome of the HHSC IDD Authority and Quality Assurance Review
- Report by the Planning and Network Advisory Committee

On motion of Ms. Kujawski, seconded by Ms. Trevino, the Board of Trustees unanimously voted to accept the report of the Program Committee. Motion carried.

11. Report of the Planning and Network Advisory Committee

On motion of the Ms. Kujawski, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report. Motion carried.

12. Consideration of the participation in The Interlocal Purchasing System (TIPS) and Interlocal Agreement

On motion of Ms. Spieker, seconded by Mr. Davenport-Herbst, the Board of Trustees unanimously voted to adopt the resolution and authorize the Board Chairman to sign the resolution and interlocal agreement. Motion carried.

13. Report of the Clubhouse Advisory Committee

Mr. Davenport-Herbst, Liaison, gave a report. He reported that there are approximately 60 members. He talked about transitional employment. On motion of Mr. Davenport-Herbst, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report.

14. Report of the Executive Director

- General Report of Center Services – report on file
- Legislative Update and Opportunities for the Center a lot of talk regarding the lack of funding for IDD services and going back to the acronyms from IDD to MR and educating our legislators and stakeholders.

On motion of Ms. Spieker, seconded by Mr. Houston, the Board of Trustees unanimously voted to accept the Executive Director's report. Motion carried.

15. Appointment of a committee to make recommendations for Officers and Committee Members

Mr. Stokes appointed the Personnel Committee as the Nominating Committee and requested nominations be made at the next regular meeting.

16. Next Meeting Schedule/Adjournment

- February 22, 2017
At approximately 7:00 p.m., the meeting was adjourned.