



## PUBLIC NOTICE-AGENDA BOARD OF TRUSTEES MEETING

*MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities, autism, and substance use disorders enabling them to make choices that result in lives of dignity and increased independence*

THURSDAY, JANUARY 28, 2021 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671    Access Code: 828054

**BOARD OF TRUSTEES PRESENT:**

John Stokes  
Dianna Spieker  
Linda Kujawski  
Don McKee

Pat Trevino  
Dr. Sangeeta Singg  
Jeff Gibson

**BOARD OF TRUSTEES ABSENT:**

Cary Houston

Tim Davenport-Herbst

**SHERIFF ABSENT:**

Jeff Garner, Reagan County

**CENTER ATTORNEY PRESENT:**

Jeff Chandler

1. Call the meeting to order, Invocation, certification of a quorum

At approximately 5:30 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Mr. Stokes, Ms. Spieker, and Ms. Kujawski were present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting. Mr. Stokes gave the invocation.

2. Public comments will be limited to three (3) minutes

No public comments were given.

3. Employee Recognition

Terry Sanders was selected as the Employee of the Month for January. Ms. Sanders works for the HCS/TXHML Department – Group Home.

4. Consider presentation of the Independent Financial Audit ending August 31, 2020 by Singleton & Fincher, Co.

Mr. Tommy Nelson, representing Singleton & Fincher reported that the audit of the basic financial statements had no findings. He reported that the overall financial audit was very clean. On motion Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the audit report as presented. Motion carried.

5. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

Ms. Angelina Torres with Jelly Nonprofit Consulting Services presented a status report of the certification process. Noted the following project progress to date in accomplishing the CCBHC Objectives:

Project Manager: Jelly Nonprofit Consulting


CCBHC PROJECT MANAGEMENT PLAN

Updated: 1/26/2021

Total Project Term: January 2020 – May 2021 (19 MONTHS)

PROJECT SCHEDULE AND PROGRESS REPORT

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2020												2021			78%				
OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	97%
OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	97%
OBJECTIVE 3: Develop a new CCBHC-compliant Operations Manual for MHMRCV.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	70%
OBJECTIVE 4: Obtain Texas HHSC licensure for SUD OP treatment program.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	80%
OBJECTIVE 5: Implement electronic health records (EHR) and CCBHC data tracking methodology.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	100%
OBJECTIVE 6: Staff training and awareness about CCBHC.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	78%
OBJECTIVE 7: Undergo HHSC CCBHC review process.	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	25%

 Closed or near-closed month.

 Red text indicates COVID-19 pandemic.

Ms. Torres also noted that an application for the CCBHC SAMSHA Grant will be submitted. On motion of Ms. Kujawski, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

6. Consider the Minutes of the October 22, 2021 Board Meeting

On motion of Dr. Singg, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.

7. Consider the FY 2021 Financial Reports – October, November, and December

On motion of Ms. Kujawski, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the financial statements as presented. Motion carried.

For the month of October, the Center experienced a positive margin of \$25,623. Revenues were \$1,074,870 and expenses were \$1,049,247.

For the month of November, the Center experienced a negative margin of (\$32,411). Revenues were \$1,160,282 and expenses were \$1,192,693.

For the month of December, the Center experienced a positive margin of \$33,779. Revenues were \$1,152,653 and expenses were \$1,118,874.

8. Consider the FY 2021 Q1 Financial Certification

On motion of Ms. Spieker, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the Certification as presented. Motion carried.

9. Consider the FY 2021 Q1 Investment Report

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the Investment Report as presented. Motion carried.

10. Report of the Finance Committee

The Committee met January 27 at 10:00 pm and the following items were discussed:

- Review of the FY 2020 Financial Audit
- Review of the FY 2021 Financial Statement-October, November, December
- Review of the FY 2021 Q1 Financial Certification

- Review of the FY 2021Q1 Investment Report
- Review of the Executive Director's Expenses

On motion of Ms. Spieker, seconded by Mr. Mckee, the Board of Trustees unanimously voted to accept the report. Motion carried.

11. Consider the City of San Angelo Community Development Block Grant (CDBG-CV)

On motion of Dr. Singg, seconded by Mr. McKee, the Board of Trustees unanimously voted to authorize the submission of the grant in the amount of \$98,000. Motion carried.

12. Report of the Planning Network and Advisory Committee

The Committee met Wednesday, January 27<sup>th</sup> at noon and the following items were discussed:

- Review of Contracts
- Outcome of the FY 2021 HHSC Autism Program Monitoring Desk Review
- Overview of the new program to expand educators and school personnel awareness and understanding relating to House Bill 19 and introduction of the Non-Physician Mental Health Professional (NPMHP)

On motion of Ms. Kujawski, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

13. Report of the Program Committee

The Committee met January 28 at 4:30 pm and discussed the following items:

- Quality Management Activities (McCullough)
  - FY '20 RACT Fidelity Review
  - FY '20, Q3-4 AMH and CMH Chart Reviews
  - FY '21 HCS CAP Review Sept, Oct, Nov, Dec 2020
  - 1115 Medicaid Waiver Demonstration Year 9 Semi-annual Reporting
- Outcome of the FY 2021 HHSC Autism Program Monitoring Desk Review
- Overview of the new program to expand educators and school personnel awareness and understanding relating to House Bill 19 and introduction of the Non-Physician Mental Health Professional (NPMHP)
- Report of the Planning and Network Advisory Committee (PNAC)
- Report of the San Angelo Clubhouse
- Report of the Crisis Counseling Program (CCP) – Regular Services Program

On motion of Ms. Kujawski, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

14. Consider Board Policy 4.07.00.00 Texas Home Living Waiver

On motion of Ms. Kujawski, seconded by Dr. Singg, the Board of Trustees unanimously voted to approve the recommended changes to the policy. Motion carried.

15. Consider the Report of the Executive Director regarding current Center programs

Mr. Greg Rowe gave a brief report for January activities:

- 1115 Waiver – Extension Request Approval
- CCBHC Grant Opportunity
- Center COVID Update
- Medicaid Rate Analysis
- Legislative Update

On motion of Mr. McKee, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the report. Motion carried.

16. Consider next meeting February 25, 2021 at 5:30 pm

Mr. Stokes announced the next meeting will be February 25, 2021.

17. Adjourn

At approximately 7:01 pm the meeting was adjourned.

**All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.**