



PUBLIC NOTICE-AGENDA BOARD OF TRUSTEES MEETING

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities, autism, and substance use disorders enabling them to make choices that result in lives of dignity and increased independence

THURSDAY, OCTOBER 22, 2020 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671 Access Code: 828054

BOARD OF TRUSTEES PRESENT:

John Stokes
Tim Davenport-Herbst
Dr. Sangeeta Singg
Don McKee

Pat Trevino
Dianna Spieker
Linda Kujawski

BOARD OF TRUSTEES ABSENT:

Jeff Gibson

Cary Houston

SHERIFF ABSENT:

Jeff Garner, Reagan County
David Jones, Tom Green County

CENTER ATTORNEY PRESENT:

Jeff Chandler

1. Call the meeting to order, Invocation, certification of a quorum

At approximately 5:32 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Mr. Stokes and Ms. Speaker was present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting. Mr. Stokes gave the invocation.

2. Public comments will be limited to three (3) minutes

No public comments were given.

3. Employee Recognition

Frances Butler, Payroll Clerk, was selected as Employee of Autumn. Ms. Butler has worked for the Center since 1996.

4. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

Ms. Angelina Torres with Jelly Nonprofit Consulting Services presented a status report of the certification process. Noted the following project progress to date in accomplishing the CCBHC Objectives:

| GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC). | 2020 | | | | | | | | | | | | 2021 | | | Progress to Date: | |
|---|------|---|---|---|---|---|---|---|---|---|---|---|------|---|---|-------------------|------|
| | J | F | M | A | M | J | J | A | S | O | N | D | J | F | M | A | M |
| OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process. | | | | | | | | | | | | | | | | | 96% |
| OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV. | | | | | | | | | | | | | | | | | 93% |
| OBJECTIVE 3: Develop a new CCBHC-compliant Operations Manual for MHMRCV. | | | | | | | | | | | | | | | | | 50% |
| OBJECTIVE 4: Obtain Texas HHSC licensure for SUD OP treatment program. | | | | | | | | | | | | | | | | | 79% |
| OBJECTIVE 5: Implement electronic health records (EHR) and CCBHC data tracking methodology. | | | | | | | | | | | | | | | | | 100% |
| OBJECTIVE 6: Staff training and awareness about CCBHC. | | | | | | | | | | | | | | | | | 57% |
| OBJECTIVE 7: Undergo HHSC CCBHC review process. | | | | | | | | | | | | | | | | | 0% |

☐ Closed or near-closed month.
 ☐ Red text indicates COVID-19 pandemic.

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

5. Consider the Minutes of the September 24, 2020 Board Meeting

On motion of Mr. McKee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the minutes as presented. Motion carried.

6. Consider the FY 2021 Financial Report – September

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the financial statement as presented. Motion carried.

For the month of September, the Center experienced a positive margin of \$26,264. Revenues were \$43,613 and expenses were \$56,610.

7. Consider Amendment #1 to the FY 2021 Operating Budget

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to approve the budget amendment with revenues at \$13,408,473 and expenses at \$13,408,473. Motion carried.

8. Consider the Request for Bids for Roof Repair

After consideration of the report regarding the RFB for Building and Roof Hail repair and on motion of Ms. Spieker, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the bid of BRamirez Roofing in the amount of \$122,345. Motion carried.

On motion of Ms. Spieker, seconded by Mr. McKee, the Board of Trustees unanimously voted not to approve the bid amount by BRamirez Roofing in the amount of \$68,000 for repair of the Oakes street property until final negotiations are complete with Texas Council Risk Management Fund. Motion carried.

9. Consider the Revised Engagement Letter with Singleton and Fincher, Co.

On motion of Ms. Spieker, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the revised engagement letter with Singleton and Fincher, Co. to include the federal single audit requirements. Motion carried.

At approximately 6:00 pm, Dr. Tim Davenport-Herbst left the meeting.

10. Report of the Finance Committee

The Committee met October 21 at 2:00 pm and the following items were discussed:

- Review of the FY 2021 Financial Statement-September

- Review of Amendment #1 to the FY 2021 Operating Budget
- Review of the Request for Bids for Roof Repairs
- Update of the revised Engagement Letter with Singleton and Fincher, Co.
- Review of the Executive Director's Expenses

On motion of Ms. Spieker, seconded by Mr. Mckee, the Board of Trustees unanimously voted to accept the report. Motion carried.

11. Consider Authorization to Submit a Grant Request to the Texas Veterans Commission Funds for Veterans' Assistance

The proposed grant will provide housing assistance to Veterans and their families. On motion of Ms. Trevino, seconded by Ms. Spieker, the Board of Trustees unanimously voted to authorize the submission of the grant. Motion carried.

12. Report of the Planning Network and Advisory Committee

The Committee met Wednesday, October 21 at noon and the following items were discussed:

- Outcome of the IDD Authority Review
- Outcome of the HCS/TXHML Review
- Texas Veteran Funding Assistance Grant
- Crisis Counseling Program-End of the Immediate Services program (ISP)
- Review of the Center's Goals and Planning Update
- Update of Center Events

On motion of Ms. Kujawski, seconded by Ms. Spieker, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

13. Consider the Mental Health Quality Management Plan

On motion of Mr. McKee, seconded by Ms. Spieker, the Board of Trustees unanimously voted to authorize the Chair to sign the plan and approve as presented. Motion carried.

14. Report of the Program Committee

The Committee met October 23 at 4:30 pm and discussed the following items:

- Quality Management Activities (McCullough)
 - FY '20 Cognitive Behavioral Therapy (CBT) Review
 - FY '20, Q4 Crisis Hotline Mystery Caller Survey
 - FY '20 Semi-annual QM Oversight of Access to Routine MH Services
 - FY '20, Q3 – Q4 PNAC CAP Review
 - FY '20 Crisis Respite Site and Record Review
 - FY '20, Q2-4 RACT Chart Review
 - HHSC FY '20, Q4 Mystery Caller
 - FY '20 Annual Abuse/Neglect/Exploitation Report
 - FY '20 Annual Complaints Report
 - FY '20 Annual Death of a Person Served Report
 - FY '21 – FY '22 MH QM Plan
 - 1115 Medicaid Waiver Demonstration Year 9 Semi-annual Reporting
- Outcome of the IDD Authority Review
- Outcome of the HCS/TXHML Review
- Report of the San Angelo Clubhouse Advisory Committee and Monthly Activities
- Report of the Crisis Counseling Program (CCP) – Immediate Services Program and Regular Services Program

On motion of Ms. Kujawski, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

15. Consider the Report of the Executive Director regarding current Center operations

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report. Report on file. Motion carried.

16. Consider next meeting January 28, 2020 at 5:30 pm

Mr. Stokes announced the next meeting will be January 28, 2020.

17. Adjourn

At approximately 7:02 pm the meeting was adjourned.

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.