

MHMR Services for the Concho Valley



"Working Together to Help People Help Themselves"

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities and autism, enabling them to make choices that result in lives of dignity and increased independence

**BOARD OF TRUSTEES MEETING MINUTES
MHMR SERVICES FOR THE CONCHO VALLEY
1501 WEST BEAUREGARD
SAN ANGELO, TEXAS 76901
TUESDAY, SEPTEMBER 26, 2019 12:00 NOON**

BOARD OF TRUSTEES PRESENT:

Dianna Spieker
Trudy Darling
Pat Trevino

Linda Kujawski
Cary Houston

BOARD OF TRUSTEES ABSENT:

John Stokes
Jeff Gibson

Tim Davenport-Herbst
Jacqueline Shannon

SHERIFF REPRESENTATIVES ABSENT:

Sheriff David Jones, Tom Green County
Sheriff Jeff Garner, Reagan County

CENTER ATTORNEY:

Jeff Chandler

1. CALL THE MEETING TO ORDER AND INVOCATION

At approximately 12:08 pm, Ms. Dianna Spieker, Vice Chair and presiding officer recognized a quorum was present and called the meeting to order.

2. INTRODUCTION OF THE BOARD'S EX-OFFICIO MEMBERS

Mr. Stokes introduced Sheriff David Jones representing Tom Green County and Sheriff Jeff Garner representing Reagan County.

3. PUBLIC COMMENTS WILL BE LIMITED TO THREE (3) MINUTES

Mr. Stokes reported that effective September 1, 2019 – House Bill 2840 requires a governing body to allow each member of the public who desires to address the body regarding an item on the agenda for any open meeting, including workshops, to address the body regarding the item either before or during consideration of the item.

4. EMPLOYEE OF THE MONTH RECOGNITION – September

Mr. Pete Lara was selected Employee of the Month for September. Mr. Lara is a Mental Health Direct Service Provider at Mental Health Respite and has worked for the Center since February 2019.

With the consensus of the Board, Mr. Stokes entertain agenda item #13:

REPORT OF THE SAN ANGELO CLUBHOUSE ADVISORY COMMITTEE

Ms. Ami Mizzell-Flint, Program Manager, gave a report for the month of August. NAMI chapter will start October and application for membership are available.

On motion of Ms. Spieker, seconded by Ms. Darling, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

5. PROGRAM HIGHLIGHT – Mental Health First Aid Outreach Worker

Mr. Rowe introduced Kirsti Carroll as the MHFA Outreach Worker. The worker will provide public education regarding the mental health first aid trainings.

6. CONSIDERATION OF THE BOARD OF TRUSTESS MEETING MINUTES

On motion of Ms. Spieker, seconded by Dr. Tim Davenport-Herbst, the Board of Trustees unanimously voted to approve the August 29, 2019 minutes as corrected. Motion carried.

7. CONSIDERATION OF THE FY 2019 FINANCIAL STATEMENT - August

On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the financial report as presented. Motion carried.

For the month of August, the Center experienced a positive margin of \$149,606. Revenues were \$1,474,247 and expenses were \$1,324,641.

8. CONSIDERATION OF THE FY 2019 4th QUARTER FINANCIAL CERTIFICATION

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the certification as presented. Motion carried.

9. CONSIDERATION OF THE FY 2019 4th QUARTER CENTER INVESTMENTS

On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the investment report as presented. Motion carried.

10. CONSIDERATION OF THE FY 2020 TEXAS COUNCIL OF COMMUNITY CENTER MEMBERSHIP AND DUES

On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to approve the membership and dues in the amount of \$21,326.00. Motion carried.

11. REPORT OF THE FINANCE COMMITTEE

No other items were discussed.

12. CONSIDERATION OF THE REQUEST FOR BIDS FOR EXTERIOR AND INTERIOR PAINTING OF THE 1501 WEST BEAUREGARD BUILDING

On motion of Ms. Spieker, seconded by Ms. Trevino, the Board of Trustees unanimously voted to accept the bid of Padilla Painting in the amount of \$30,400.00. Motion carried.

13. REPORT OF THE PROGRAM COMMITTEE

Ms. Darling reported that the committee met at 4:30 pm and the following items were considered:

- FY '19 HHSC Crisis Respite On-Site Review and CAP
- FY '19 TxHmL CAP Review, May – July 2019
- FY '19 Q4 Crisis Hotline Mystery Caller Survey
- FY '19 PASRR CAP Review – June – July 2019
- FY '19 CBT Fidelity Review
- Suggestion Box
- FY '19 Annual Death of a Person Served Report
- FY '19 Annual Abuse/Neglect Report
- FY '19 Annual Consumer Rights/Complaints Report
- FY '19 Seeking Safety Fidelity Review
- FYGC Dr. Strong Drill
- FY 2019 IDD Statewide Quality Assurance Survey Outcome
- Report of the San Angelo Clubhouse Advisory Committee and Monthly Activities
- FY 2019 Annual Report of Awareness and Activities

On motion of Ms. Darling, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

14.REPORT OF THE EXECUTIVE DIRECTOR

- General Report of Center Services- full report on file
Noted the RFB is posted for Janitorial Services, fundraising gourmet popcorn and booster cards benefiting the Concho Valley Bobcats, Bunch of Blessings November 13th with a Charlie Brown theme.
- Certified Community Behavioral Health Clinic (CCBHC) Initiative-noted the certification
- Legislative Report and Opportunities for the Center

On motion of Ms. Spieker, seconded by Mr. Gibson, the Board of Trustees unanimously voted to accept the report as presented.

At approximately 6:30 pm Dr. Davenport-Herbst left the meeting.

15.DISCUSSION AND CLOSED SESSION UNDER SECTION 551.072 OF THE TEXAS GOVERNMENT CODE REGARDING THE PURCHASE OF THE 1601 WEST BEAUREGARD PROPERTY

At approximately 6:37 pm, the Board of Trustees convened into closed session.

16.OPEN SESSION – ANNOUNCE NO ACTION WAS TAKEN

At approximately 6:48 pm, the Board of Trustees reconvened into open session and Mr. Stokes announced that no action was taken.

On motion of Ms. Trevino, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to authorize the Executive Director negotiate a purchase agreement for the 1601 West Beauregard property. Motion carried.

17.NEXT MEETING SCHEDULE /ADJOURNEMENT

- Next Board meeting – October 24, 2019

At approximately 6:55 pm the Board of Trustees meeting was adjourned.

Items do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.