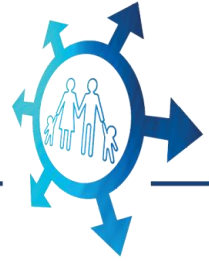


MHMR Services for the Concho Valley

1501 W. Beauregard • San Angelo, TX 76901-4004 • (325) 658-7750 • www.mhmrcv.org



BOARD OF TRUSTEES MEETING

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities and autism, enabling them to make choices that result in lives of dignity and increased independence

THURSDAY, July 23, 2020 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

BOARD OF TRUSTEES PRESENT:

John Stokes	Cary Houston
Pat Trevino	Dianna Spieker
Linda Kujawski	Jeff Gibson
Dr. Sangeeta Singg	Don McKee
Tim Davenport-Herbst	

BOARD OF TRUSTEES ABSENT:

Cary Houston

SHERIFF REPRESENTATIVE PRESENT:

David Jones, Tom Green County

SHERIFF REPRESENTATIVE ABSENT:

Jeff Garner, Reagan County

CENTER ATTORNEY PRESENT:

Jeff Chandler

1. Call the meeting to order and certification of a quorum

At approximately 5:30 pm, Mr. Stokes, Chair, certified a quorum was present. Mr. Stokes and Ms. Spieker were present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting video and audio.

2. Public comments will be limited to three (3) minutes

No public comments were made.

3. Employee Recognition – July

Richard Rodriguez, Mental Health Veteran Services Peer Support Specialist was selected as the Employee of the Month for July.

4. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

Ms. Angelina Torres with Jelly Nonprofit Consulting Services presented a status report of the certification process. Noted the following project progress to date in accomplishing the CCBHC Objectives:

TOTAL PROJECT TERM: January 2020 – May 2021 (17 MONTHS)

	2020												2021			Project Completion to Date		
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	47%
OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.																		77%
OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.																		27%
OBJECTIVE 3: Staff training and awareness about CCBHC.																		44%
OBJECTIVE 4: Implement electronic health records (EHR) and CCBHC data tracking methodology.																		100%
OBJECTIVE 5: Obtain Texas HHSC licensure for SUD OP treatment program.																		70%
OBJECTIVE 6: Develop a new CCBHC-compliant Operations Manual for MHMRCV.																		13%
OBJECTIVE 7: Undergo HHSC CCBHC review process.																		0%

Closed or near-closed month.

 Red text indicates COVID-19 pandemic.

 Estimated timeframe per objective.

 MHMRCV will implement EHR and train staff on use.

 Texas HHSC conducts review of application, which may include JNPC/MHMRCV providing additional information.

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

5. Consider the Minutes of June 24, 2020

On motion of Mr. McKee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the minutes with corrections. Motion carried.

6. Consider the FY 2020 Financial Statement – June

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees voted to accept the financial statement as presented. Motion carried.

For the month of June, the Center experienced a negative margin of \$(154,365.00). Revenues were \$1,240,168.00 and expenses were \$1,394,533.00.

7. Report of the Finance Committee

The committee met and reviewed the following items:

- June Financial Statement – Ended with a negative margin \$(154,365.00)
- Paycheck Protection Program – Will not be recognized in the FY2020 Budget which will incur a negative balance, John will consult with the financial auditor
- Preliminary discussion of the FY 2021 Operating Budget – preliminary work is coming out with a deficit; a budget will be considered at the August meeting.
- Update of the hail damages to the Center’s building and vehicle loss – payment for loss has been received except for the losses at the Beauregard and Irving roofs
- Update of the HEROES Bonus – Staff very appreciative
- Discussion of date and time of future meetings – Meetings were set for the fourth Wednesday of each month at 2:00 pm.
- Future Agenda Items: 2021 Operating budget; PPP Forgiveness; Transfer of Reserve Funds

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

8. Report of the Program Committee

The Committee met and reviewed the following items:

- Update of the IDD Day Habilitation and HCS/TXHML Residential Services COVID Response – Actions to sanitize and health screenings have been implemented
- Report of the Center’s Quality Management Activities
 1. FY 20 ABC Autism Program Review and TXHML CAP Review June 2020
 2. HHSC MH Remote Review FY 2019 4th Quarter - 25 findings were noted, corrective action plan was submitted for approval
- Report of the San Angelo Clubhouse Advisory Committee and Monthly Activities – clubhouse currently closed; however, staff and a member are meeting once a week, weekly virtual meetings are being held just for wellness check
- Report of the Crisis Counseling Program (CCP) – Immediate Services Program and Regular Services Program – approval for the Regular Services program has not been granted; continuing of the Immediate Services Program has been extended
- Report of the new Virtual Mental Health First Aid Training – Staff have been certified to conduct virtual training and several classes are being offered

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

9. Report of the Planning Network and Advisory Committee and Consideration of a Planning Network and Advisory Application

On motion of Ms. Kujawski, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the membership application of Mr. Ben Garcia. Mr. Garcia will be representing IDD Services. Motion carried.

The Committee met and reviewed the following items:

- Review of 2020 Contract Services – 7 out of 8 contracts were recommended for continuance
- Update of Inpatient Services – There is no funding for the next two months. Formal requests to HHSC for increase funding
- Update of the Certified Community Behavioral Health Center (CCBHC) Process – written report by Jelly Consulting Services

On motion of Dr. Singg, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

10. Consider the Report of the Executive Director regarding current Center operations

- General Report of Center Services – on file
- Legislative and Opportunities for the Center

On motion of Mr. Gibson, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

11. Consider next meeting

Mr. Stokes reported that the next regular meeting is scheduled for August 27, 2020 at 5:30 pm.

22. Adjourn

At approximately 6:30 pm, the meeting was adjourned.

Pat Trevino, Secretary/Treasurer

Date approved