



PUBLIC NOTICE-AGENDA BOARD OF TRUSTEES MEETING

MHMRCV's mission is to offer an array of services and supports which respond to the needs of people with mental illness, intellectual developmental disabilities, autism, and substance use disorders enabling them to make choices that result in lives of dignity and increased independence

THURSDAY, July 22, 2021 – 5:30 PM

Jack Ray Auditorium – 1501 West Beauregard, San Angelo, Texas 76901

Teleconference line: 833-8815-7671 Access Code: 828054

BOARD OF TRUSTEES PRESENT:

John Stokes

Dr. Sangeeta Singg

Linda Kujawski

Jeff Gibson

Don McKee

Dr. Davenport-Herbst

Pat Trevino

Dianna Spieker

Cary Houston

SHERIFF REPRESENTATIVE ABSENT:

Burleigh Locklar, Tom Green County

Jeff Garner, Reagan County

CENTER ATTORNEY PRESENT:

Jeff Chandler

1. Call the meeting to order, invocation, certification of a quorum

At approximately 5:33 pm, Mr. Stokes called the meeting to order and certified a quorum was present. Mr. Stokes, Mr. McKee, Ms. Kujawski, Ms. Dianna Spieker, and Mr. Houston were present at 1501 West Beauregard and other trustees were in attendance via Zoom meeting. Dr. Davenport-Herbst gave the invocation.

2. Public comments will be limited to three (3) minutes

No public comments were made.

3. Employee Recognition

Mr. Gregory Rowe recognized Rachel Bilyeu as Employee of the Month for July. Ms. Bilyeu is a skills trainer at the Family and Youth Guidance Center.

4. Board Development – Carvan Adkins, TOASE Law Firm

Mr. Adkins gave an overview of the Trustees Roles and Responsibilities.





5. Consider presentation of the Certification Process as a Community Behavioral Health Clinic by Jelly Nonprofit Consulting Services (Angelina Osornio Torres)

On motion of Mr. McKee, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to accept the report as presented. Motion carried.

**CCBHC PROJECT MANAGEMENT PLAN
 PROJECT SCHEDULE AND PROGRESS REPORT**

Rows hidden with completed tasks.

GOAL: To become a Certified Community Behavioral Health Clinic (CCBHC).	2020	2021	84%
COMPLETED - OBJECTIVE 1: Become knowledgeable about MHMRCV and CCBHC process.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	100%
COMPLETED - OBJECTIVE 2: Conduct a CCBHC Needs Assessment for MHMRCV.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	100%
COMPLETED - OBJECTIVE 3: Develop a CCBHC staffing plan for MHMRCV based on findings of needs assessment.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	100%
OBJECTIVE 4: Secure Designated Collaborating Organization (DCO) agreements.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	57%
OBJECTIVE 5: Develop a new CCBHC-compliant Behavioral Health Operating Procedures Manual for MHMRCV.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	82%
COMPLETED - OBJECTIVE 6: Obtain Texas HHSC licensure for SUD OP treatment program.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	100%
COMPLETED - OBJECTIVE 7: Secure funding to purchase and implement electronic health records (EHR).	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	100%
COMPLETED - OBJECTIVE 8: Staff training and awareness about CCBHC.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	100%
OBJECTIVE 9: Submit HHSC CCBHC application and undergo review process.	J F M A M J J A S O N D J F M A M J J A S	J F M A M J J A S	20%

-  Closed or near-closed month.
-  Red text indicates COVID-19 pandemic.
-  Timeframe to accomplish objective.
-  MHMRCV is the lead.

Ms. Torres noted the project is about 84% completed. She noted staff have been working on operational procedures and staffing plans.

At approximately 7:05 pm Mr. Stokes called a 10-minute break.

6. Consider the following Board Policies

On motion of Ms. Spieker, seconded by Dr. Herbst, the Board of Trustees unanimously voted to approve the following policies related to CCBHC:

- 2.00.00.00 Governance Representation and Recruitment
- 3.08.01.00 Center Staffing Plan
- 3.08.02.00 Organizational Accreditation
- 4.01.00.00 CCBHC
- 4.01.01.00 Availability and Accessibility of Services
- 4.01.02.00 Needs Assessment
- 4.01.03.00 Person-Centered and Family-Centered Care

Motion carried.

On motion Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to table and have trustees submit comments by August 18th to the following policies:

- 2.01.00.00 By-laws
- 2.01.01.00 Responsibilities of Board Members Committees

Motion carried.

7. Consider the Minutes of the May 27, 2021 Board Meeting

On motion of Ms. Kujawski, seconded by Mr. McKee, the Board of Trustees unanimously voted to accept the minutes as presented. Motion carried.

8. Report of the Finance Committee

The Committee met July 21st and the following informational items were discussed:

- Consider the FY 2021 Financial Report – May and June
- Review of the 3rd Quarter Financial Certification Report
- Review of the 3rd Quarter Investment Report

On motion of Ms. Spieker, seconded by Dr. Davenport-Herbst, the Board of Trustees unanimously voted to accept the financial reports. Motion carried.

- Report Psychiatric Inpatient Hospitalization Budget
- Review of the FY2021 Operating Budget Amendments
 - Crisis Counseling Program (CCP) Grant Extension
 - Texas Veterans Commission (TVC) Grant

On motion of Ms. Spieker, seconded by Ms. Kujawski, the Board of Trustees unanimously voted to approve the budget amendments as presented. Motion carried.

- Discussion of the FY 2022 Operating Budget
- Texas Council Risk Management Fund Annual Renewal
- Update of the HHSC LIDDA Financial Audit
- Update of the Department of Labor Review
- Review of the Chief Executive Officer's Expenses

On motion of Ms. Spieker, seconded Dr. Singg, the Board of Trustees unanimously voted to accept the finance report as presented. Motion carried.

9. Report of the Planning and Advisory Network Committee

10. Report of the San Angelo Clubhouse

11. Report of the Program Committee

12. Quarterly Report of the Texas Council of Community Centers

On motion of Kujawski, seconded by Mr. Houston, the Board of Trustees unanimously voted to accept agenda items 9,10,11, and 12 reports. Motion carried.

13. Texas Council of Community Centers Annual Membership and Dues

The Board of Trustees tabled this agenda item.

14. Consider the report of the Chief Executive Officer regarding current Center Operations

On motion of Ms. Spieker, seconded by Dr. Singg, the Board of Trustees unanimously voted to accept CEO report. Motion carried.

15. Closed Session – Section 551.071 Consultation with Attorney and Section 551.072 Deliberation of Real Property – 6631 and 6711 Fish Hatchery Road Properties.

The Board of Trustees did not meet in closed session.

16. Consider next meeting August 26, 2021 at 5:30 pm

Mr. Stokes announced the next meeting for August 26, 2021.

17. Adjourn

At approximately 8:00 pm, the meeting was adjourned

All agenda items are subject to action and do not have to be taken in same order as shown on meeting notice. As authorized by Section 551.071 of the Texas Government Code, the Board of Trustees reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from its Attorney about any matters listed on the agenda.